

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Waverley Oaks Apartments

May 24, 2010

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Don Becker, Sallye Bleiberg, Leo Saidnawey, Ann Verrilli and Donna Brescia were present. Also present were the Executive Director, Donna Hamilton and residents of Waverley Oaks Apartments.
2. Meeting with Residents of Waverley Oaks Apartments: Some of the residents inquired about the application process for state-aided housing developments and there was also some further discussion about preferences and priorities for local residents.

3. Reading and Approval of the Minutes of the Meetings:

-April 26, 2010 Regular Meeting: A motion was made by Don Becker, seconded by Leo Saidnawey, to approve the minutes of the meeting that will be amended to include that the data that will be provided by Commissioner Ann Verrilli will be in connection with the application for Section 8 Vouchers. The vote was unanimous (5).

4. Bills and Communications:

Revolving Fund: Checks #14561 through #14603 and Checks #1 through #12: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).

4001:

MRVP – AHVP: Checks #3 through #4: A motion was made by Leo Saidnawey, seconded by Don Becker, to approve the checks on the MRVP – AHVP Warrant. The vote was unanimous (5).

689-1:

Section 8: EFT 5/1/2010: A motion was made by Leo Saidnawey, seconded by Don Becker, to approve the Section 8 EFTs. The vote was unanimous (5).

5. Executive Director's Report:

1. PHA Plan: If the board has comments on the PHA Plan, they will forward them to the Director for inclusion in the draft of the PHA 5-Year and Annual Plan.
2. Ownership of Land at Waverley Oaks Apartments: **The Director will again follow-up with Jeffrey Wheeler concerning the ownership of the land near the new parking area at Waverley Oaks Apartments.**

6. Agenda Items for Board Vote:

1. Contract for Accounting Services: **Prior to approving the Contract for Accounting Services, the Director will discuss some of the financial reports and figures with the Fee Accountants particularly with regard to the monthly comparatives that should provide the year-to-date variance reports as specified in the Contract for Accounting Services. A motion was made by Leo Saidnawey, seconded by Don Becker, that if these issues were not resolved the Director would notify the board at the next board meeting, otherwise the contract with the current Fee Accountant could be renewed.** The vote was four (4) to one (1) in favor of authorizing the contract contingent upon the specified provisions. **The Director will send the board an email after discussing the matter with the Accountants and if there are any problems, they will be invited to attend the next board meeting.**

7. Report of Committees:

1. Belmont Housing Trust: Commissioner Ann Verrilli again updated the board on the status of the joint organization that has recently been established between Belmont, Lexington, Waltham and Watertown. The Community Preservation Act, if approved by the Town, may also provide some additional financial resources for the Authority.

- Unfinished Business:

1. Article for Belmont Citizen Herald: It was agreed that Commissioner Sallye Bleiberg would work with the Director in order to prepare a newspaper article for the Belmont Citizen Herald that would be presented to the board at the next board meeting.

- New Business:

10. Next Meeting: It was agreed that the next regular meeting of the Authority will be held at 6:00 p.m. on June 21, 2010. **Although the board does not typically meet in August, the Director will still send a monthly report to the board during that month.**

11. Adjournment:

A motion was made by Don Becker, seconded by Leo Saidnawey, to adjourn the meeting at 6:45 P.M. The vote was unanimous (5).

Donna M. Hamilton, Executive Director

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